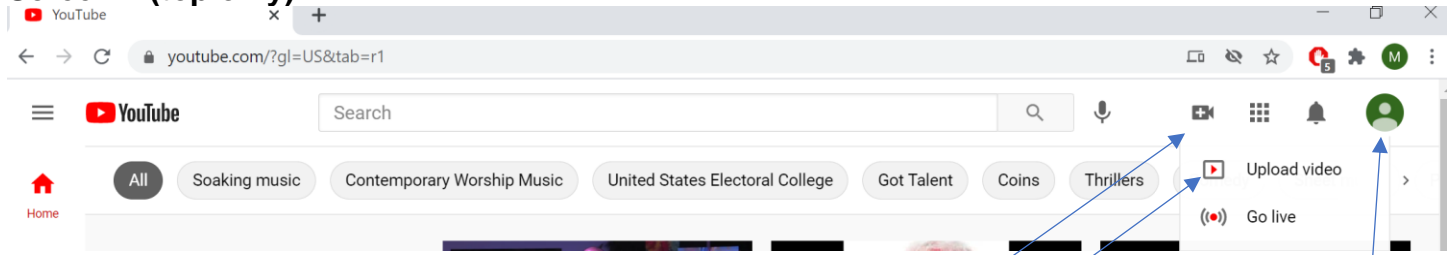


# How to Upload a Video to YouTube

## Screen 1 (top only)

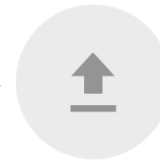


1. You're signed in
2. Click here ("Create" Icon)
3. Click here

## Screen 2

### Upload videos

4. Either drag and drop your video to this space OR Click here and select your video from the list on your computer's hard drive or a camera device connected to your computer.



Drag and drop video files to upload  
Your videos will be private until you publish them.

SELECT FILES

## Screen 3: Details

### Gustafson.Mary-Cook.Sheila-10-Piano-Book3

Saved as draft

5. Delete the name that appears here and type in the title as in the example: Teacher last name.Teacher first name-Student last name.Student first name-Age-Instrument-Level

6. Copy the name from above and paste it here.

7. Scroll down on this screen to here. Click "Yes, it's made for kids."

A screenshot of the YouTube video details form. The title field contains 'Gustafson.Mary-Cook.Sheila-10-Piano-Book3'. The description field also contains the same text. Below the description, there are two radio button options: 'Yes, it's made for kids' and 'No, it's not made for kids'. There is also an 'Age restriction (advanced)' dropdown menu. At the bottom right, there is a 'NEXT' button. A blue arrow points from the text '8. Click "NEXT"' to the 'NEXT' button.

8. Click "NEXT"

**Screen 4: Video Elements** (Not pictured - 9. Skip this screen and click NEXT at the bottom of the page).

## Screen 5: Visibility

Gustafson.Mary-Cook.Sheila-10-Piano-Book3

Saved as draft

Details Video elements Visibility

### Visibility

Choose when to publish and who can see your video

Save or publish  
Make your video public, unlisted, or private

Private  
Only you and people you choose can watch your video

Unlisted  
Anyone with the video link can watch your video

Public  
Everyone can watch your video

Set as instant Premiere

Schedule

Finished processing

BACK SAVE

Video link  
<https://youtu.be/U-Tus3hygA>

10. Click here to mark as Unlisted.

11. Wait for it to process and for the "Finished processing" message to appear.

12. Copy and paste the video link here to your registration spreadsheet and when you register, to the SAM registration online.

13. Click "SAVE"

## Screen 6:

### Video published

Gustafson.Mary-Cook.Sheila-10-Piano-Book3  
Uploaded Jan 7, 2021

3:28

Share a link

Facebook Twitter Email 카카오톡... reddit ВКонтакте

Video link  
<https://youtu.be/U-Tus3hygA>

CLOSE

15. Click here or here to close. Your video will appear in a list on YouTube entitled, "Channel content", where you may access it in the future.

14. You may also copy and paste this link to your spreadsheet and to the SAM registration. It is the same as the link on the previous screen.

NOTE: Be sure to allow enough time for this process. A 30 second video may take 4 minutes to upload.